## Board Governance Assessment — Summary

- 1. The board operates under a set of policies, procedures, and guidelines with which all members are familiar.
- 2. The executive committee reports to the board on all actions.
- 3. There are standing committees of the board that meet regularly and report to the board.
- 4. Board meetings are well-attended with near full turnout.
- 5. Each board member has at least one committee assignment.
- 6. Nomination and appointment of board members follow clearly established procedures using known criteria.
- 7. Newly elected board members receive orientation for their role.
- 8. Each board meeting includes an opportunity for learning about the organization's activities.
- 9. The board follows its policy of defined term limits for board members.
- 10. The board understands and supports the strategic planning process.

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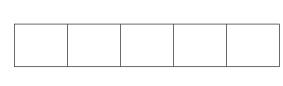
















### Board Governance Assessment *(cont.)*

11. Board members receive meeting agendas and supporting materials in advance so they have adequate time to prepare.

12. The board oversees the financial performance and
fiduciary accountability of the organization.

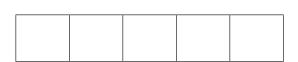
- 13. The board receives regular financial updates and works to ensure the operations of the organization are sound.
- 14. The board regularly reviews and evaluates the Executive Director's performance.
- 15. The board prioritizes cultural awareness and leads the organization by example.
- 16. The board engages in discussion around significant issues.
- 17. The board chair effectively and appropriately leads and facilitates board meetings, as well as the policy and governance work of the board.

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### MISSION AND PURPOSE

- 1. Statements of the organization's mission are understood and supported by the board.
- 2. Board meeting presentations and discussions consistently reference the organization's mission statement.
- 3. The board regularly reviews the organization's performance in carrying out the mission.

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#### GOVERNANCE/PARTNERSHIP ALIGNMENT

- 1. The board exercises its governance role, ensuring the organization supports and upholds the mission statement, core values, vision statement, and partnership policies.
- 2. The board periodically reviews, and is familiar with, the organization's partnership documents.

  Note: this item applies when an organization has partnered with other organizations.
- 3. The board reviews its performance and measures its effectiveness in governance work.
- 4. The board is engaged in the board development processes.

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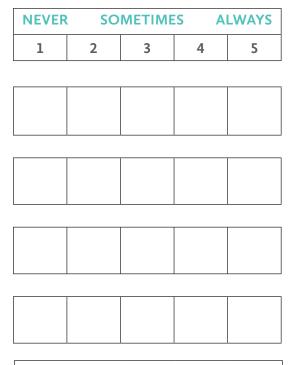
- 1. Information provided by staff is adequate to ensure effective board governance and decision-making.
- 2. Committee structure addresses the organization's primary areas of operation.
- 3. Committees have thorough agendas and minutes for each meeting.
- 4. Committees address issues of substance.

#### **BOARD MEETINGS**

- 1. Board meetings are frequent enough to ensure effective governance.
- 2. Board meetings are long enough to accomplish the board's work.
- 3. Board members fully and positively participate in discussions.

#### **BOARD MEMBERSHIP**

- 1. The board size is adequate to effectively govern the organization.
- 2. The board has a range of talents, experience, and knowledge to accomplish its role.
- 3. The board uses its members' talents and skills effectively.



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# Board Leadership & Development

#### BOARD MEMBERSHIP (cont.)

- 4. The board makeup is diverse with experience, skills, ethnicity, gender, and age group.
- 5. The board recruits for cultural awareness as key to the effectiveness of the organization.
- 6. Fellow board members review each member's performance at the end of every three-year term.
- 7. Each board member financially supports the organization annually.
- 8. The board demonstrates an ongoing commitment to the organizational mission.

#### **ADMINISTRATION AND STAFF SUPPORT**

- 1. The committee structure provides adequate contact with administration and staff.
- 2. Communication is thorough and clear between the board and staff.
- 3. Staff support before, during, and after board meetings is effective.

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